



CUDLEY CORNER



Child Care Centre Ltd.



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TRANSPORTATION FORMS

Transportation Policy

At Cudley Corner Child Care Ltd., we provide convenient transportation to and from school for your child. We have designated, labeled and certified vans/buses to transport your child safely to school. All drivers undergo safety training and a driving history is reviewed to ensure safety.

The following are rules and guidelines that all children must follow when transportation is provided.

1. Children are to remain seated at all times
2. Seat belts are to be worn at all times until the driver instructs children to unbuckle/or assist to unbuckle.
3. Children must sit in designated seats, depending on their height/weight/age. They will be designated a booster seat, child seat or other according to the law.
4. Children are encouraged to talk amongst themselves, this is a social part of their day, however we do discourage loud/screaming voices.
5. Children are reminded that there is no food or drinks allowed during travel to ensure safety.
6. The windows on the vans/buses are to be adjusted by the driver to ensure the children feel comfortable in warm weather.
7. Children are not allowed to get out of their seat while the vans/buses are in operation. In case of an emergency, they may comply with the driver's directions to do so.
8. There is a mobile phone on the vans/buses for emergency calls.
9. If there is a behavior concern or safety concern, the driver will pull over to remind children of behavior requirements, and the driver will relay the information back to the Supervisor and Director of Operations and may then be relayed to the parent/legal guardian if necessary.
10. If behavior concerns continue with a child, transportation will be refused for that child to ensure the safety of all passengers on the vans/buses.
11. Cudley Corner Child Care Ltd. Has the right to refuse transportation for your child with limited notice.

.Children will be transported in Cudley Corner Child Care vehicles/vans that have been reviewed and approved by the Ministry of Transportation and will be serviced on a six month basis with a registered development. Overall checks will be performed on the vehicles/vans by the driver(s) before leaving the centre. All drivers are employees of the daycare and all drivers have appropriate and approved driving records. There will be times posted in the centre to inform you of what time the vans/vehicles will be departing the centre. All children that will be using our transportation will receive a package that will list the school details for your child, along with consent and guidelines to follow. All seats on the van/vehicles will be on a first come first serve basis as there are limited spaces available. (Please see registration package for consent forms and Rules and Guidelines for your children.)

Safety is our priority and we will make every effort to ensure you child will arrive to school safe and on time. Our Policy follows the Vehicle Safety Act in regards to the Child Restraints and Booster Seats laws. The following is provided by the Vehicle Safety Act website:

For all children using our transportation vehicles, we require the child's height, weight, and the age of the child.

Booster Seats:

- Required by law for children under the age of 8, weighing between 18kg and 36 kg (40-80 lb) and less than 145 cm (4'9") tall. Once a child exceeds any one of the above criteria they may be ready to use a seat belt alone.
- The middle of the child's ear should not be above the back of the vehicle seat, headrest or booster seat.
- The following is provided by the Vehicle Safety Act website:

Child Restraint Systems

Every child restraint system must have indelibly moulded into or onto it, or indelibly printed on a label affixed to it in a permanent manner, in both official languages, in a readily visible location,

(a) the name and principal place of business of the company that manufactured, imported or sold the system;

(b) the model name and number of the system;

(c) the date of manufacture of the system, in the form set out in Schedule 8;

(d) a statement that indicates

(i) the weight and height range of the children for whom the system is designed, as recommended by the manufacturer, if the system is designed as a forward-facing system for use by children, or

(ii) in a seating position that is equipped only with a continuous-loop lap and shoulder belt and secured to the vehicle by means of the belt, and if the system is equipped with a tether strap, by means of the tether strap, if the manufacturer recommends the installation of the system in such a seating position, and

(iii) in a seating position that is equipped with a lower universal anchorage system and secured to the vehicle by means of a lower connector system and, if equipped with a tether strap, by means of the tether strap.

Booster Cushions

Every booster cushion must have indelibly moulded into or onto it, or indelibly printed on a label affixed to it in a permanent manner, in both official languages, in a readily visible location,

(a) the name and principal place of business of the company that manufactured, imported or sold the booster cushion;

(b) the model name and number of the booster cushion;

(c) the date of manufacture of the booster cushion, in the form set out in Schedule 8;

(d) a statement that indicates that the booster cushion is for use by children who weigh at least 18 kg (40 pounds) and who are at least the minimum height recommended by the manufacturer;

Transportation and School Transportation Consent

- Children will be transported to and from school in the Cudley Corner Child Care Ltd. Vans/buses, and in case of emergencies, in a registered Child Care car.
- Cudley Corner Child Care Centre Ltd. Will assure any vans/buses used are approved by the Safety Standards and all drivers will have appropriate and approved driving records.
- I will contact and advise the teaching staff at Cudley Corner Child Care Centre Ltd. Of any changes for transportation, and will give ample time to meet these changes.
- Due to unforeseen circumstances my child may arrive late for transportation and will understand that Cudley Corner Child Care Centre will make every effort to transport children on time ensuring safety is a priority.
- At times children may forget or leave belongings at school, in which the driver will not have time to return to the school to collect them.
- A list of P.A Days, early dismissals and holidays will be provided 1 month in advance
- At times transportation may be cancelled due to poor weather conditions
- It is the responsibility of the parent to notify the school that Cudley Corner Child Care Centre Ltd. will be dropping off and/or picking their child up from school
- It is the responsibility of the parent to arrange a bus buddy or helper to help your child to the vans/buses as the driver may not be able to leave the vans/buses unattended

The following is required (completed in full) in order for Cudley Corner Child Care Centre Ltd. to transport your child.

Child's Name: _____	Child's Date of Birth: _____
Age: _____	Weight: _____ Height: _____ Seat Required: _____

Name of School Attending					
Grade					
Teacher's Name					
Days Required for Transportation:	Monday	Tuesday	Wednesday	Thursday	Friday
Transportation Required (circle required transportation)	A.M Drop Off	Mid Day Pick Up	Mid Day Drop Off	P.M. Pick Up	
JK/SK Morning or Afternoon (circle time of class)	Morning Class			Afternoon Class	
JK/SK Alternating Days (circle your child's group)	Mon-Wed-Fri A			Tues-Thurs-Fri B	
First Official Day of School					
Additional Comments					

I _____ (parent/legal guardian name) have read and understand the Transportation Policy and The Transportation and School Transportation Consent and give Cudley Corner Child Care Centre Ltd. the consent for my child _____ to be transported to school and/or from school.

I have also read the Transportation Policy to my child and agree to follow all the policies and guidelines to ensure safety.

Parent/ Legal Guardian Signature

Date

Management Signature

Date